

Hampton Township Board Regular Meeting Minutes August 19, 2014 7:30 P.M.

ATTENDANCE

Chair	Bob Leifeld
Supervisor	Bernie Pistner
Supervisor	Jim Sipe
Treasurer	Leo Nicolai
Clerk	Melissa Timm

The meeting was called to order by Bob Leifeld, Chair at 7:30 P.M. with the Pledge of Allegiance to the flag, using the consent agenda with the exception of approving the claims.

A motion was made by Bernie Pistner and seconded by Jim Sipe to approve the routine items on the consent agenda and to approve the balance of the agenda with the exception of the claims. All in favor, Motion passed.

The minutes and treasurer's report were signed.

A motion to approve claims 8784 to 8795 and checks 4976 to 4985 was made by Bernie Pistner and seconded by Jim Sipe. It was unanimously passed. Checks were signed.

Otte Excavating reported that 2 roads and the spot rock have been completed. During the last rain event there were a few roads washed out. There was a plugged culvert on 260th St. near Bill Tix's land. Otte's received a quote from Standard for the jetting of the culvert. Standard estimated the project will take 3 to 4 hours at \$250.00 per hour. Discussion was had as to if the town should go ahead with the jetting or replace the culvert. Jason from Otte's recommended the town put a policy in place relating to who pays for what when culverts are replaced. It was mentioned that in the past the resident pays for the culvert and the town pays for the labor. It was decided that the town will wait on a policy at this time. Bob Leifeld is to talk with the land owner, Jeremy Irrthum, to find out his preference is in handling the non-functioning culvert.

Lewiston Blvd. north of 225th st. also had problems with water damage. **Motion made by Bob Leifeld and seconded by Jim Sipe to move the culverts from under Lewiston to under 225th st. with additional pipe if necessary. Work to include cleaning of the ditches and be done after harvest in the fall of 2014. All in favor motion carried.**

Bob Leifeld contacted Gene Dohmen to do the second cutting of the ditches. He has agreed to do this at 2 passes wide. Bob Leifeld will contact Gene to let him know that cutting can begin after September 6, 2014.

The implementation of office hours was discussed. Clerk, Melissa Timm, informed the board that due to her work schedule she is not able to set office hours in the afternoon. The hiring of a new Deputy Clerk was discussed. Discussion of clerk and deputy clerk hours and duties to be finalized at September meeting.

Ditch spraying for brush in ROW was next up for discussion. Bob and Melissa have not been successful in contacting prior year's contractor. Clerk to see if she can get info from other townships or county.

Waste tire collection event was discussed. The preferred operation would be one day for a set amount of time. Clerk to find what is needed.

Utility permit statuses were next on the agenda. Permit review by Melissa Timm on Midco's permit application. Meets all requirements and has paid fees. **Motion made by Bob Leifeld to approve Permit U14-03. Second from Jim Sipe. All in favor. Motion Carries.**

Jim Sipe asked to have utility permit approval process added to next agenda.

Motion to adjourn made by Jim Sipe, seconded by Bernie Pistner. All in favor motion carries meeting adjourned.

Date Signed: 9/16/14

Chair, Bob Leifeld: Bob Leifeld

Clerk, Melissa Timm: M Timm

HAMPTON TOWNSHIP TREASURER'S REPORT

August 19, 2014 (July's Business)

Beginning Balance: \$267,639.55

INCOME:

Chloride Payments	\$10,387.60
Stein Permit	75.00
Lorland Septic – Werner Permit	550.00
T. Erickson – sign	20.00
B. Werner – sign	20.00
Cooper – sign post	16.00
Dakota County – Taxes	149,716.86
Fireside Home Permit	80.00
Overland Tower Permit Fees	708.50
McKenzie – sign	20.00
MN State – MMB	1,576.50
Account Interest	<u>28.41</u>
TOTAL INCOME:	\$163,198.87

EXPENSES:

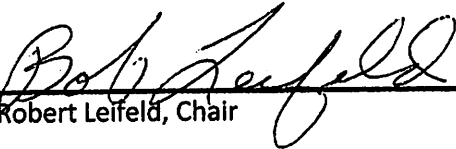
Citizens Bank MN – Aug. Rent	\$ 500.00
Cannon Falls Beacon – Ad	225.85
Quality Propane – Dust Control	16,434.00
Otte Excavating – June Rd. Maintenance	2,584.00
MN Spect – Permit Fees	1,683.59
Earl Anderson	227.72
CNS Solutions – Website	37.50
M. Timm – Clerk wages	1,082.77
Century Link – Phone	82.37
Bank Service Charge	<u>16.15</u>
TOTAL EXPENSES:	\$22,873.90

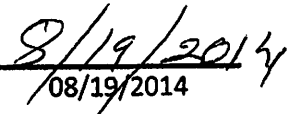
CHECKBOOK BALANCE:


\$407,964.52

Checks Not In: (1)\$49.00

Balance Per Statement 7/31/2014 \$408,013.52


Robert Leifeld, Chair


8/19/2014
08/19/2014


Leo Nicolai, Treasurer


8-19-14
08/19/2014